



INTERNATIONAL INDIAN SCHOOL - JEDDAH

المدرسة الهندية العالمية - جدة

IISJ/COE/2026-27/22

Date: 28-09-2026

CIRCULAR

Sub: Instructions regarding Class XII LOC Registration for Board Examination 2026-27.

1. **Issuance of printed Checklist of Candidates for LOC (CLOC):** Students to collect the CLOC from their respective Class Teachers.
2. Verify the details printed on the CLOC (Specially Names & Subjects). Please note that correction in the names of student, mother and father is permitted as these are as per Class X Certificate issued by CBSE/Board.
3. Student will sign in the CLOC, attach the documents mentioned in Point No.4 below as applicable and submit it to the Class Teacher **latest by 1st Oct. 2026.**
4. Documents required:
 - (i) Copy of Class X Marks cum pass certificate **(In case of name correction only)** should be attached along with the Signed Checklist Page.
 - (ii) Copy of Board Examination Fee Receipt/ Last Month Paid Fee Receipt.
 - (iii) **Blank Reg. Form** duly filled with 1 Photograph (in School uniform on white background with Name, Class & Section written on the back side) - **For Direct Admission cases only**
 - (iv) Copy of Class X Marks cum pass certificate - **For Direct Admission cases only**
 - (v) Copy of Class XI Report (only for direct admission cases) - **For Direct Admission cases only**
5. **Change in the subjects is not allowed. It should be as per Grade XI.**
6. Class Teachers will collect the Copies of Board Exam Fee Payment receipt/Last Month Paid Fee Receipt from all the students of their respective section and submit to the COE Office separately along with the Signed CLOC by **01-10-2026 before 04:00 pm sharp.**
7. **All corrections must be made using a red ink pen only.**

G. Reza

Md Gilman Reza
Controller of Examinations i/c

Dr. Mohammad Imran

Principal

Distribution:

All students of Class XII (Boys & Girls)
HOD IX-XII (BS & GS)
VP-GS, AO (Interim)
Accounts Section
School Website, WhatsApp Channel, Help Desk
SMC (for information)



UNDER THE PATRONAGE OF EMBASSY OF INDIA, RIYADH
AFFILIATED TO CENTRAL BOARD OF SECONDARY EDUCATION, NEW DELHI - INDIA
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تحت رعاية سفارة الهند ، الرياض
تابعة للمجلس المركزي للتعليم الثانوي ، نيودلهي - الهند
الانتماء رقم. ٥٧٣٠٠٠١ رمز المدرسة - ٩٠٠٧٢
وزارة التعليم - ترخيص رقم، ج/٤٥ رقم العضوية في الفرقة التجارية، ١٣٦٥٩٣
ص.ب: ١٤٨٦١ جدة ٢١٤٣٤، المملكة العربية السعودية
ت: قسم البنين: +٩٦٦ ٥٤ ٤٤٣٥١٦٨
ت: قسم البنات: +٩٦٦ ١٢ ٦٧٢١٦٠٧ / ٦٧١٨٣٤٥
ت: قسم البنات للصف الأول والثاني: +٩٦٦ ١٢ ٦٧٣٧٥٢ ، روضة - +٩٦٦ ١٢ ٦٧٤٧٧٣٧