



INTERNATIONAL INDIAN SCHOOL - JEDDAH

المدرسة الهندية العالمية - جدة

TENDER NOTICE

IISJED/ES/25-26/01

DATE:-16/11/2025

Request for Quotation

Request for Quotation for Emergency Exit Stair Works as per Civil Defense at KG & II building

The International Indian School Jeddah invites quotation from the registered contractors/firms having valid license for undertaking Mechanical and civil Maintenance Work in KG & II Building of IIS Jeddah. Interested Parties may quote for the work in accordance with the requirement decided by the School. Please submit your quotation as in the prescribed format hereto (ANNEXURE-A). Please provide Financial and Technical proposal separately.

The quotation may be submitted through tenders@iisjed.org up to 23rd November 2025 by 4.00 pm

TERMS & CONDITIONS

1. Work shall be carried out as per the instructions of the school authorities.
2. Poor workmanship is liable to be rejected in total.
3. Company Registration, Previous projects, Staff qualification, the list of Equipment own by the company & Client references etc.
4. All Repairs and patch works shall be neatly carried out to match the original finish at contractor's own cost and to the entire satisfaction of the school authorities.
5. All the debris due to maintenance works shall be cleared and site shall be kept clean by the contractor at all the times.
6. The workers engaged for the work shall be qualified, well experienced to carry out the works.
7. In case of any accident during the operation/Maintenance of the equipment leading to injuries/damages to human beings/Equipment's and or loss of life, contractor shall be fully responsible for settling all the claims and indemnity. This School will not take any responsibility against any claims arising out of such accidents.
8. The contractor should possess the valid license for civil and maintenance work undertaking the said job works. Copy of valid CR, VAT registration and company profile should be attached with the quotation.
9. Rates must include all transportation, VAT and other taxes as applicable.
10. Quotations without date, signature, and seal of the firm will be summarily rejected
11. The quotation should be submitted for the required work as per ANNEXURE-A and submitted in the format as per ANNEXURE-B
12. Quantities given in the scope of work (ANNEXURE-A) are only approximate, they may vary or sometimes may not be operated.
13. Lack of any above mentioned documents will be consider as incomplete documents and should be rejected.
14. Please send separate quotation option 1& 2 along with the following documents in the format as per ANNEXURE B.
15. **Note:- Contractor may inspect the site between 9:00 AM TO 2:00 PM between 16th Nov to 23rd Nov 25 before quoting the rate**

(Mohammad Rashid Najam)
BMSI

(Syed Ghazanfar Mumtaz)
AO

(Dr Mohammad Imran)
Principal



UNDER THE PATRONAGE OF EMBASSY OF INDIA, RIYADH
AFFILIATED TO CENTRAL BOARD OF SECONDARY EDUCATION, NEW DELHI - INDIA
AFFILIATION NO. 5730001, SCHOOL CODE - 90072
MINISTRY OF EDUCATION - K.S.A - LICENCE NO. 045 / J, C.C.No. 136593
P.O. Box 14861 JEDDAH 21434, SAUDI ARABIA
Boys' Section - Tel. +966 54 4435168
Girls' Section - Tel. +966 12 6721607 / 6718345
Girls' Section I & II - Tel. +966 12 6737752, KG-SECTION - Tel. +966 12 6747737

Scan for
Social Media



تحت رعاية سفارة الهند ، الرياض
تابعة للمجلس المركزي للتعليم الثانوي ، نيودلهي - الهند
الانتماء رقم. ٥٧٣٠٠٠١ رمز المدرسة - ٩٠٠٧٢
وزارة التعليم - ترخيص رقم: ج/٤٥ رقم العضوية في الغرفة التجارية: ١٣٦٥٩٣
ص.ب: ١٤٨٦١ جدة ٢١٤٣٤ ، المملكة العربية السعودية
ت: قسم البنين: ٩٦٦ ٥٤ ٤٤٣٥١٦٨
ت: قسم البنات: ٩٦٦ ١٢ ٦٧٢١٦٠٧ / ٦٧١٨٣٤٥
ت: قسم البنات للصف الأول والثاني: ٩٦٦ ١٢ ٦٧٣٧٧٥٢ ، روضة - ٩٦٦ ١٢ ٦٧٤٧٧٣٧

ANNEXURE 'A'

Technical proposal

(For Civil Maintenance work at KG building)

From.....

1. Scope of Work:-

Option 1:-Dismantling of the existing fire safety structure and reinstalling it at the newly designed location using the same material, ensuring full compliance with civil defense standard.

Option 2:-Installation of a new structure at the newly designated location in accordance with the civil defense requirement

Design, fabrication, supply, installation, and certification of a Mild Steel Structure in accordance with the latest Civil Defense standards, including:

S.no	Item	Saudi Building Code (SBC)
1	Minimum Clear Width	1100 mm
2	Tread Depth	Not less than 275 mm
3	Riser Height	Not more than 175 mm
4	Landing	Landing length shall be not less than the stair width, with sufficient space in front of doors
5	Handrail Height	Between 850-950 mm above tread nosing; required on both side in public stairs.
6	Civil work-Dismantling of wall newly designated location	Area=2.1 sqmt * 2 Doors=4.2 sqmt
7	Civil work-Remove an emergency door and replace with brickwork	Area=2.1 sqmt * 2 Doors=4.2 sqmt
8	Small Emergency staircase maintenance & relocation	Area=1.8 Sqmt

After the site visit, the contractor is required to submit structural drawings as per civil defense dimensions & requirement, Material specification.

A. Structural Design & Engineering

- Civil Defense-compliant structural design.
- Load calculations (dead load, live load, equipment load)
- Structural stability and compliance documentation.



B. Material & Fabrication

- Mild Steel sections (Beams/Channels/Angles/Plates)
- Cutting, welding, grinding, and surface preparation
- Fabrication as per approved drawings
- Civil Defense–approved paint system (Primer + Fire-resistant top coat if required)

C. Installation

- Site shifting and positioning
- Erection using lifting equipment
- Welding, bolting, anchoring to slab/foundation
- Alignment and leveling
- Touch-up painting

D. Testing & Approvals

- Structural inspection
- Load/safety check
- As-built drawings
- Assistance during Civil Defense inspection until final approval



Financial Proposal

(For Civil Maintenance work at KG buildings)

From

[illegible]

Kindly include a quotation for any additional work that may be required during the inspection.

Date:

Signature of the Tenderer with office seal

