



**INTERNATIONAL INDIAN SCHOOL JEDDAH
SAUDI ARABIA**

www.iisjed.org

Tender for Civil and Maintenance work at KG Building of International Indian School - Jeddah.

E-Tender No.: REF/IISJ/ADMIN/MAINTENANCE/KG/2025

Date: 30th July 2025

Last date for submission of bids: 3rd August 2025

International Indian School, Jeddah

P.O. Box: 14861,

Jeddah - 21434

Kingdom of Saudi Arabia.



Dated: 30.07.2025

NOTICE INVITING TENDER

1. International Indian School Jeddah, invites Tender under two bid system from registered contractors/firms having valid license for Civil and Maintenance Work in KG Building of IIS Jeddah.
2. Interested Parties may quote for the work in accordance with the requirement decided by the School. Please submit your quotation as in the prescribed formats.
3. The quotation may be submitted through tenders@iisjed.org up to 3 August, 2025 by 4.00 pm
4. The interested firms may submit the bid in two separate formats super scribed as "Technical Bid" and "Financial Bid". Both are to be submitted online on tenders@iisjed.org. Please note that tender document will not be accepted after the expiry of stipulated date and time for the purpose under any circumstances.
5. The Technical Bids will be opened on 03.08.2025 at 4:00 PM by a Committee authorized by the Competent Authority of the International Indian School Jeddah. The financial bids of only those bidders, whose Technical Bids are found responsive, shall be opened by the Competent authority for the purpose.
6. The Competent Authority reserves the right to reject any or all the bids, or cancel the tender, without assigning any reason and the decision of the competent authority of the School shall be final and binding.

Administrative officer



Principal

DATES TO REMEMBER

Sl. No.	Events	Date
1.	Tender Publish Date	30.07.2025
2.	Bid submission end date	03.08.2025 at 4:00 PM
3.	Opening of Technical Bids	04.08.2025 at 4:00 PM
4.	Opening of Financial Bids (of only those who qualify in the minimum eligibility criteria)	04.08.2025 at 5:00 PM

***Note:** The bids will be opened at International Indian School Jeddah, Boys Section building.



LETTER OF BID

(Annexure I)

Dated:

To,
The Principal
International Indian School -Jeddah
KSA

Ref: Invitation for Bid REF/IISJ/ADMIN/MAINTENANCE/KG/2025 dated 30th July 2025.

We, the undersigned, declare that:

1. We have examined and have no reservations to the Bidding Documents, including all issued Instructions.
2. We offer to execute in conformity with the Bidding Documents for Civil and Maintenance Work in KG Building of IIS Jeddah.
3. Our bid shall be valid for a period of 30 days from the date fixed for the bid submission deadline in accordance with the Bidding Documents and shall remain binding upon us and may be accepted at any time before the expiry of the period.
4. We also declare that the Local Government body has not declared us ineligible or blacklisted us on charges of engaging in corrupt, fraudulent, collusive or coercive practices or any failure/lapses of serious nature.
5. We also accept all the terms and conditions of this bidding document and undertake to abide by them, including the condition that you are not bound to accept highest ranked bid/lowest bid or any other bid that you may receive.

Yours sincerely,
Authorized Signatory

Full Name and Designation
(To be printed on Bidder's letterhead)



1. GENERAL INSTRUCTIONS

1.1 TIMELINE

The supply and installation must be completed within 15 days, after placement of purchase order.

1.2 PERFORMANCE GUARANTEE

The successful bidder is required to submit a 10% of contractual amount before the commencement order is given and within 2 days of signing the final agreement. The guarantee amount in full or part may be forfeited in the following cases:

- I. When the terms and conditions of the contract are breached.
- II. When the service provider fails to comply with minimum service levels agreed upon.

Failure of the service provider to comply with statutory requirements shall constitute sufficient grounds for annulment of the award and forfeiture of service guarantee.

1.3 PERIOD OF VALIDITY OF BIDS

Bids shall remain valid and open for acceptance for a period of 30 days from the last date of submission of Bids.



SECTION- I: INVITATION FOR BIDS (IFB)

1. The International Indian School Jeddah invites online bids from eligible bidders for Civil and Maintenance Work in KG Building of IIS Jeddah

A. DETAIL SCOPE OF WORK:

Technical Bid:

S.No.	Item Description	Location	Unit	QTY
1	Removal of old damaged wooden doors with frame, disposal as per Saudi environmental regulations, repair the surface of door wall area.	KG & I-II BLOCK	Ea	28
2	Supply and install new Aluminum doors with frame for the class rooms. Aluminum R50 frame and 2 layers of aluminum sheet for inside frame and doors shall come with Acroleic see through window.	KG & I-II BLOCK	Ea	28
3	Supply and install new ceramic tiles as per approved sample between the two school buildings and stage area. Removal of old tiles, disposal as per Saudi environmental regulations, filling the area with soft sand, compact the area with 95% compaction before the installation of the tiles. Tile shall be of parking type Saudi ceramic or equivalent. Tile Adhesive shall be Chemfix or higher in grade.	Between the two buildings	M ²	182
4	Supply and install new interlock tiles as per approved sample in open area behind the building. Removal of old tiles, disposal as per Saudi environmental regulations, filling the area with soft sand, compact the area with 95% compaction before the installation of the interlocks.	Between Stage and 8 Toilet	M ²	70
5	Demolition of existing marble on the inside stairs (22 each floor). Disposal as per Saudi environmental regulations, Including Remove of the wooden handrail and re-installation of the handrail back in its place.	KG & I-II BLOCK	Ea	132
6	Supply and install new anti-slip ceramic tiles for stairs inside the building (1.2meter X 0.3 meter). Tiles shall be from Saudi ceramics or equivalent. Tile Adhesive shall be Chemfix or higher in grade.	KG & I-II BLOCK	M ²	50
7	Demolition of outside stairs (4meter X 0.3 meter). Disposal as per Saudi environmental regulations.	KG & I-II BLOCK	M ²	10
8	Supply and install new anti-slip ceramic tiles for stairs outside the building (4-meter X 0.3 meter). Tiles shall be from Saudi ceramics or equivalent. Tile Adhesive shall be Chemfix or higher in grade.	KG & I-II BLOCK	M ²	10
9	Supply and installation of Handrail for Fire exit stairs in the walkway area. Material shall be SS. Certified welders shall execute the works.	Handrail	Pcs	1



10	Stage Extension by construction, backfilling with soft sand completion 95%, and making new stares 2 sides of the stage for making access to Toilet area. Tiles of the stares shall be anti-slip type.	Stage	M ²	4
11	Close old window A/C openings with block including plaster finish and painting paint shall be Jotun. (Only on GF)	KG & I-II BLOCK	Pcs	10
12	Supply and install new lighting switches, replacing the damaged cable, coring the wall for installation of new conduit in classroom walls.	KG & I-II BLOCK	Ea	255
13	Supply and install new power sockets 220Volt including modification of external wires to be embedded on the walls	KG & I-II BLOCK	Ea	420
14	Split Ac Drain pipe shall be embedded in the wall with insulation near Childers toilet. Tiles shall be removed and wall shall be plastered and paint works shall be carried out with proper procedures.	KG & I-II BLOCK	Pcs	9
15	Supply and install new interlock tiles as per approved sample in walkway area to the playground. Removal of old tiles, disposal as per Saudi environmental regulations, filling the area with soft sand, compact the area with 95% compaction before the installation of the interlocks.	Walkway till the playground.	M ²	300

It is advised to visit the site to get a full understanding of the work, between 10:30 AM to 3:00 PM before 3rd August 2025.

2. Two bid System:

The two-bid system will be followed for this tender. In this system, bidder must submit his offer in two separate formats as attached to this tender notice.

Format No. 1: "Technical Bid": Technical Bid should be prepared as per the instructions given in the Tender Documents along with all required information, documents in support of the minimum eligibility criteria. Documents comprising the Bid:

- Technical Bid Submission Form duly signed and printed on Company's letterhead (Section - I and Annexure 1)
- Contact Details Form, duly filled and signed & stamped (Annexure - 3)
- Company Profile: Shall mention Manpower and equipment details.
- The bidder must submit plan/arrangement for Civil and maintenance works and Guarantee for one year after completing the work at the site.
- Other related documents e.g. Trade License, Company Registration, VAT registration certificate and other certificates issued by the respective authority should be attached with the bid documents.
- As proof of having experience, documents for completed work / ongoing work shall be attached with bid document.



Format 2: "Financial Bid" shall contain:

The Price Schedule (Annexure-2) must be duly completed in all respects, bearing the official seal and signature of the authorized signatory, and attested by the Chamber of Commerce. Both the Technical Bid and Financial Bid should be submitted separately in a single email to tenders@iisjed.org, with the subject lines clearly marked as "Technical Bid" and "Financial Bid", respectively.

Note: Please do not mention "Financial Bid" (prices quoted) in the technical bid. If the price quoted is submitted with technical bid, the tender will be rejected.

3. Opening of Technical Bids:

- a. All the technical bids received by the International Indian School Jeddah will be opened on 04 August 2025 at 4:00 PM at International Indian School Jeddah.
- b. After being opened, the Technical Bids will be evaluated, by the Competent Authority of the International Indian School Jeddah based on the available documents submitted by the bidder.
- c. After evaluation of the Technical Bids, the International Indian School Jeddah will intimate the date for opening of the Financial Bids of only those bidders who qualify at Technical Bid stage.

4. Opening of Financial bids:

- a. Financial bids of the short-listed bidders only will be opened by the Competent Authority of the International Indian School Jeddah on 4th August 2025 at 5:00 PM
- b. Technically accepted competitive bids ONLY will be considered for the opening of Financial Bids.

5. Warranty:

One Year work warranty and guarantee will be provided by the vendor.



Format for submitting the Financial Bid for Civil and Maintenance work at KG Building of International Indian School – Jeddah (to be submitted on company's letter head with Chamber of Commerce attestations)

BID No. REF/IISJ/ADMIN/MAINTENANCE/KG/2025

Date:

To,
Principal
International Indian School - Jeddah

FINANCIAL BID

S/N	Item Description	Location	Unit	QTY	U/Price	Total
1	Removal of old damaged wooden doors with frame, disposal as per Saudi environmental regulations, repair the surface of door wall area.	KG & I-II BLOCK	Ea	28		
2	Supply and install new Aluminum doors with frame for the class rooms. Aluminum R50 frame and 2 layers of aluminum sheet for inside frame and doors shall come with Acroleic see through window.	KG & I-II BLOCK	Ea	28		
3	Supply and install new ceramic tiles as per approved sample between the two school buildings and stage area. Removal of old tiles, disposal as per Saudi environmental regulations, filling the area with soft sand, compact the area with 95% compaction before the installation of the tiles. Tile shall be of parking type Saudi ceramic or equivalent. Tile Adhesive shall be Chemfix or higher in grade.	Between the two buildings	M ²	182		
4	Supply and install new interlock tiles as per approved sample in open area behind the building. Removal of old tiles, disposal as per Saudi environmental regulations, filling the area with soft sand, compact the area with 95% compaction before the installation of the interlocks.	Between Stage and 8 Toilet	M ²	70		
5	Demolition of existing marble on the inside stairs (22 each floor). Disposal as per Saudi environmental regulations, Including Remove of the wooden handrail and re-installation of the handrail back in its place.	KG & I-II BLOCK	Ea	132		
6	Supply and install new anti-slip ceramic tiles for stairs inside the building (1.2meter X 0.3 meter). Tiles shall be from Saudi ceramics or equivalent. Tile Adhesive shall be Chemfix or higher in grade.	KG & I-II BLOCK	M ²	50		
7	Demolition of outside stairs (4meter X 0.3 meter). Disposal as per Saudi environmental regulations.	KG & I-II BLOCK	M ²	10		



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9	Supply and installation of Handrail for Fire exit staires in the walkway area. Material shall be SS. Certified welders shall execute the works.	Handrail	Pcs	1		
10	Stage Extension by construction, backfilling with soft sand completion 95%, and making new staires 2 sides of the stage for making access to Toilet area. Tiles of the staires shall be anti-slip type.	Stage	M ³	4		
11	Close old window A/C openings with block including plaster finish and painting paint shall be Jotun. (Only on GF)	KG & I-II BLOCK	Pcs	10		
12	Supply and install new lighting switches, replacing the damaged cable, coring the wall for installation of new conduit in classroom walls.	KG & I-II BLOCK	Ea	255		
13	Supply and install new power sockets 220Volt including modification of external wires to be embedded on the walls	KG & I-II BLOCK	Ea	420		
14	Split Ac Drain pipe shall be embedded in the wall with insulation near Childers toilet. Tiles shall be removed and wall shall be plastered and paint works shall be carried out with proper procedures.	KG & I-II BLOCK	Pcs	9		
15	Supply and install new interlock tiles as per approved sample in walkway area to the playground. Removal of old tiles, disposal as per Saudi environmental regulations, filling the area with soft sand, compact the area with 95% compaction before the installation of the interlocks.	Walkway till the playground.	M ²	300		
Total						

Note:

Above quoted price as well as site preparation is complete in all respect as per technical specifications and terms & conditions mentioned in the bid document.

Yours faithfully,

(Signature of Authorized Signatory)

Name:

Designation:

Company seal:



CONTACT DETAILS FORM

Name of the Bidding Firm	
Name of the owner(s) & Nationality	
Name of the Authorized Signatory	
Nationality	
E-Mail ID	
Telephone No. & Mobile No.	
Registration(CR) No.	
Service tax (VAT Certificate) no.	
Registered Office & Address (National Address)	
Bank Details (IBAN):	

