



INTERNATIONAL INDIAN SCHOOL - JEDDAH

المدرسة الهندية العالمية - جدة

REF: IISJ/ADM-03/2025-26/13

DATE: 26-05-2025

Local Advertisement

Walk-in Interviews for Ad-Hoc Non-Teaching Positions

International Indian School, Jeddah – requires the services of eligible candidates for the following Non-Teaching positions on ad-hoc basis. Desirous eligible candidates (Indian Nationals only) are required to appear in the Walk in Interview as per the date and time mentioned below:

Thursday, 29 May, 2025 from 4:00 PM

Location: Boys Section building, International Indian School, Jeddah, Al Rehab District.

S. No.	Name of The Post	Eligibility Criteria
1.	Clerk	Essential: 1. Graduate in any discipline with at least 02 years of working experience in the rank of Office Assistant in a Government / Private Organization. 2. Candidate should be proficient in English. 3. Candidate should have good communication skills (Written /Oral) 4. Must possess basic computer skill (MS Office etc.). 5. Must be willing to learn new technologies and be able to work in a fast-changing environment. 6. Arabic Knowledge is preferable.
2.	Lab Assistant (Biology & Physics)	Essential: 1. Intermediate in any Science stream. 2. Must possess basic computer skills.
3.	Library Assistant	Essential: 1. Intermediate in any stream. 2. Candidate having B. Lib/Diploma in Library & Info Science will be preferred.
4.	Sports Assistant	Essential: 1. Intermediate in any stream. 2. Candidates having any Diploma/Certificate course in Sports/Games will be preferred.

UNDER THE PATRONAGE OF EMBASSY OF INDIA, RIYADH
AFFILIATED TO CENTRAL BOARD OF SECONDARY EDUCATION, NEW DELHI - INDIA
AFFILIATION NO. 5730001, SCHOOL CODE - 90072
MINISTRY OF EDUCATION - K.S.A - LICENCE NO. 045 / J, C.C.No. 136593
P.O. Box 14861 JEDDAH 21434, SAUDI ARABIA
Boys' Section - Tel. +966 54 4435168
Girls' Section - Tel. +966 12 6721607 / 6718345
Girls' Section I & II - Tel. +966 12 6737752, KG-SECTION - Tel. +966 12 6747737

Scan for
Social Media



تحت رعاية سفارة الهند ، الرياض
تابعة للمجلس المركزي للتعليم الثانوي ، نيودلهي - الهند
الانتماء رقم. ٥٧٣٠٠٠١ رمز المدرسة - ٩٠٠٧٢
وزارة التعليم - ترخيص رقم، ج/٠٤٥ رقم العضوية في الغرفة التجارية، ١٣٦٥٩٣
ص.ب: ١٤٨٦١ جدة ٢١٤٣٤، المملكة العربية السعودية
ت: قسم البنين: +٩٦٦ ٥٤ ٤٤٣٥١٦٨
ت: قسم البنات: +٩٦٦ ١٢ ٦٧٢١٦٠٧ / ٦٧١٨٣٤٥
ت: قسم البنات للصف الأول والثاني: +٩٦٦ ١٢ ٦٧٣٧٧٥٢ ، روضة - +٩٦٦ ١٢ ٦٧٤٧٧٣٧

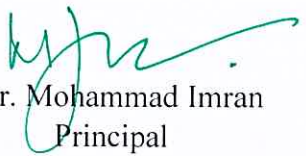
S. No.	Name of The Post	Eligibility Criteria
5.	Computer Science Lab Assistant	Essential: <ol style="list-style-type: none"> 1. Intermediate in any stream. 2. Candidates having any Diploma/Certificate course in Computer science will be preferred.
6.	Messenger	Essential: Intermediate in any stream.

Candidates holding Visit or Umrah Visa will not be entertained.

Candidates are required to carry a copy of valid Iqama ID, Passport; photocopy of bio data/CV, qualification & experience certificates along with the originals for verification in the Admin Section

Copy to:
School Website & SMC for information




Dr. Mohammad Imran
Principal