

**CIRCULAR / OFFICE MEMORANDUM**

IIS/JED/PRL/2023-24/51

Date: October 28, 2023

**Subject: Teachers involved in Private Tuition**

The cases of private tuition in IIS Jeddah are a matter of grave concern. This is a very serious issue which requires immediate systemic action to prevent impermissible tuition by some of our teachers.

Section 53(A-E) of the USR stipulates that "No teacher shall undertake private tuition or private coaching or otherwise engage himself in any such activity at home". Lack of integrity and unethical behavior on the part of teachers is inconsistent with one of the main purposes of education; that is, to produce 'good citizens'. The private tuition business disturbs the whole learning process. The problematic side includes distortion of the mainstream curricula, pressure on young pupils and providing undue benefits like supply of question papers to his/her own tuition students before exams, high marking in practical/internal exams to preferred students, etc. It badly affects the trust which parents repose on education system. Hence complaints related to private tuitions will be probed thoroughly in a discreet manner and dealt with desired strictness at school level.

Some of the action points at the school level are enumerated below.

- The Vice Principal, HMs and Principal are required to regularly interact with the students.
- This will not only ensure effective academic leadership but also establish good connectivity of the school and section heads with the students.
- The parents should be sensitized about the ill-effects of tuitions during the Parent- teacher meetings. They should be discouraged from entering into this unhealthy practice.
- Teachers should also be educated and cautioned to stay away from tuitions.

Any complaint received from parent or student regarding tuitions by teachers will be taken seriously and immediate action will be promptly initiated against the erring teachers.

All the students will be encouraged to participate actively in the co-scholastic activities alongside scholastic activities so as to promote holistic development. This would facilitate equal focus of the students and parents on both scholastic and co-scholastic realms and thereby reduce the craze for extra coaching and extra scoring.

The very purpose of Periodic/Internal/1<sup>st</sup> Term-End Assessment is to see the effectiveness of teacher's teaching tools & techniques, while the Annual Examination is to evaluate student's overall learning. VPs & HMs followed by COE should monitor at random whether the marking of students is genuine or any bias exists in evaluation.

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The question paper must be set in a way that can measure the change in the level of knowledge of the students in the relevant subject. Therefore, good amount of care and caution is necessary in setting of question papers and maintaining their sanctity and confidentiality. (Internal Circular/Advisory IIS/JED/PRL/2023-24/50, dated October 26, 2023 in this regard may kindly be referred).

The services of counselors in the schools may be utilized judiciously in providing the students good study techniques, handling stress and proper career guidance.

It is worth mentioning here that mastery on knowledge, attainment of learning and ability be always preferred over obtaining marks. This will be possible only when:

- i. The HMs/VPs/Principal should supervise classes on regular basis as well as on surprise visit.
- ii. Home work/Class work should be separately monitored randomly and any instances of carelessness on the part of students or teachers must be dealt with accordingly.
- iii. Stress should be given on more practice to enhance speed of learning and improve handwriting. For this purpose, remedial classes will be arranged beyond school hours/ during holidays/breaks etc. as and when required.

International Indian School, Jeddah is a pace setting school and any complaints of Private tuitions against our teachers will erode the reputation of the organization built painstakingly over five decades. Hence, VPs and HMs are directed to communicate the above to teachers under their Blocks for strict compliance and also monitor the same at their level.



  
(Dr. Muzaffar Hassan)  
Principal

**Copy to:**

- VP-GS
  - COE & VP-BS – i/c
  - All HMs & KG Supervisor
- } With a request to disseminate among all concerned teachers under their respective blocks.
- System Administrator to upload on school web portal.

**Copy for information to:**

- School Observer
- Higher Board
- SMC for information

