

INTERNATIONAL INDIAN SCHOOL - JEDDAH

UNDER THE PATRONAGE OF EMBASSY OF INDIA , RIYADH
AND AFFILIATED TO CENTRAL BOARD OF SECONDARY EDUCATION, NEW DELHI - INDIA
MEMBER, COUNCIL OF C.B.S.E. SCHOOL IN GULF
AFFILIATION NO. 5730001, SCHOOL CODE - 90072
MINISTRY OF EDUCATION - K.S.A - LICENCE NO. 045 / J, C.C.No. 136593
P.O. Box 14861 JEDDAH 21434, SAUDI ARABIA
Boys' Section - Tel. +966 12 6751536 / 6711934 / 6712097
Girls' Section - Tel. +966 12 6721607 / 6718345
Girls' Section I & II - Tel. +966 12 6737752, KG-SECTION - Tel. +966 12 6747737



لمدرسة الهندية العالمية - جدة

تحت رعاية سفارة الهند ، الرياض
تابعة للمجلس المركزي للتعليم الثانوي ، نيودلهي - الهند
عضو مجلس C.B.S.E. مدرسة في الخليج
انتماء رقم. ٥٧٣٠٠٠١ رمز المدرسة - ٩٠٠٧٢
إدارة التعليم - ترخيص رقم - ج/٠٤٥ ، رقم العضوية : ١٣٦٥٩٣
ن.ب : ١٤٨٦١ جدة ٢١٤٣٤ ، المملكة العربية السعودية
قسم البنين : ٦٧١٢٠٩٧ / ٦٧١١٩٣٤ / +٩٦٦ ١٢ ٦٧٥١٥٣٦
قسم البنات : ٦٧١٨٣٤٥ / +٩٦٦ ١٢ ٦٧٢١٦٠٧
قسم البنات للصف الأول والثاني : +٩٦٦ ١٢ ٦٧٣٧٥٠٢ ، روضة وتمهيدي - ٩٦٦ ١٢ ٦٧٤٧٧٣٧

QUOTATION FOR SUPPLY OF SCHOOL FURNITURE, REPAIR WORK OF FURNITURE

1. Sealed quotations for the supply of the articles shown in the attached statement are invited by the undersigned on behalf of International Indian school, Jeddah. Quotations should be sent under strong sealed cover marked as "Quotation for the supply and repair of Furniture" and not by name.
2. The bids may also be submitted on tenders@iisjed.org
3. The quotations shall be submitted according to the terms and conditions specified in paragraphs 3 to 15. Unless specified otherwise in the quotation, it shall be construed that the terms and conditions stipulated hereunder have been agreed to.
4. The rates should be including excise duty, sales tax any other taxes or imposition whatever liable in respect of the supplies. The furniture should be supplied at the school at the cost of the quotation.
5. There should not be any over writing or corrections in the quotation. If a figure is to be amended, it should be neatly scored out, the revised figure written above and the same attested with full signature and date. In the absence of the attested signature, the quotation is liable to be rejected.
6. The undersigned does not bind himself to accept the lowest quotation and reserves the right to accept the quotation in whole or in part, i.e. with respect to all the articles mentioned in the attached statement or in respect of any one or more than one articles specified in the attached statement as he may decide.
7. On acceptance of the quotation, it will become a contract and one contractor shall be bound by the terms and conditions of the quotation.
8. The tender should be submitted along with **Earnest Money Deposit (EMD) of Rs.2000/- (SAR two thousand only)** in the form of Demand Draft / Cheque in favour of **International Indian school, Jeddah**, failing which the tender will be summarily rejected.
9. If the tender is not accepted by the IISJ , the EMD will be refunded without any interest at the earliest.
10. If the contractor fails to supply the articles within the time stipulated in the letter of acceptance by the undersigned, the undersigned shall be at liberty to purchase the articles from the market or get the rest of the contract completed by any other person or firm and the difference of price, if any, shall be deducted from the earnest money/security deposit and in case any amount in excess of the security deposit is paid by the undersigned the contractor shall be liable to pay this amount.



INTERNATIONAL INDIAN SCHOOL - JEDDAH

UNDER THE PATRONAGE OF EMBASSY OF INDIA , RIYADH
AND AFFILIATED TO CENTRAL BOARD OF SECONDARY EDUCATION, NEW DELHI - INDIA
MEMBER, COUNCIL OF C.B.S.E. SCHOOL IN GULF
AFFILIATION NO. 5730001, SCHOOL CODE - 90072
MINISTRY OF EDUCATION - K.S.A - LICENCE NO. 045 / J, C.C.No. 136593
P.O. Box 14861 JEDDAH 21434, SAUDI ARABIA
Boys' Section - Tel. +966 12 6751536 / 6711934 / 6712097
Girls' Section - Tel. +966 12 6721607 / 6718345
Girls' Section I & II - Tel. +966 12 6737752, KG-SECTION - Tel. +966 12 6747737



المدرسة الهندية العالمية - جدة

تحت رعاية سفارة الهند ، الرياض
وتابعة للمجلس المركزي للتعليم الثانوي ، نيودلهي - الهند
عضو مجلس C.B.S.E. مدرسة في الخليج
الانتماء رقم. ٥٧٣٠٠٠١ رمز المدرسة - ٩٠٠٧٢
وزارة التعليم - ترخيص رقم - ج/٠٤٥ / رقم العضوية: ١٣٦٥٩٣
ص.ب: ١٤٨٦١ جدة ٢١٤٣٤، المملكة العربية السعودية
ت: قسم البنين: ٦٧١٢٠٩٧ / ٦٧١١٩٣٤ / +٩٦٦ ١٢ ٦٧٥١٥٣٦
ت: قسم البنات: ٦٧١٨٣٤٥ / +٩٦٦ ١٢ ٦٧٢١٦٠٧
ت: قسم البنات للصف الأول والثاني: +٩٦٦ ١٢ ٦٧٣٧٧٢٧، روضة وتمهيدي - +٩٦٦ ١٢ ٦٧٤٧٧٣٧

11. The quantity of articles indicated in the attached statement may be increased or decreased at the discretion of the undersigned without assigning any reason.
12. Prior to acceptance of the quotation, the undersigned reserves the right to call for samples or demonstration and the contractor shall be liable to supply the samples or given the demonstration free of cost.
13. In the event of acceptance of the quotation and placing of the order for purchase, the articles ordered for would be subjected to an inspection by the undersigned or his representative and are liable to be rejected if the articles supplied are not according to approved samples or do not confirm to the specifications prescribed.
14. The rates quoted by the contractor shall hold good upto 31ST July 2024. No amendment in the rate except increase in the rate of Tax during the period of execution of the contract will be accepted.
15. The contractor shall be required to fix a tin label on the furniture supplied by him, giving his name and year of manufacture.
16. Quotations which do not comply with the above conditions are liable to be rejected.

(Dr. Muzaffar Hassan)
PRINCIPAL

DATE: _____



QUOTATION FOR SUPPLY OF DUEL DESKS / Repair work

1. Name of the Proprietor :
2. Name of the Firm/shop :
3. VAT Registration No. and date CR N. :
4. Quotation No. and date :

S.No.	Name of the item with specifications	Rate (each)	Remarks (Requirement of approx. duel desks are 500 Nos.)
1	<u>DUEL DESKS 3 SEATER</u> Writing plank 14"x48" 16 gauge Seating 12"x48" 16 gauge Front side 7"x48" 16 gauge Back 6" x 48" 16 gauge 18 Gauge 20x40mm angular MS pipe Book self bottom with iron pipes. The weight of the duel desk should be with a minimum of 32 kgs (Diagrams of the duel desk enclosed)		
2	<u>A. Repairing the existing dual desk, replacing the damaged wooden plank and painting of the iron structure of the dual desk etc</u> <u>B. Repairing and painting of teachers pigeon whole almirah and steel almirah etc</u>		As per physical inspection

WE SHALL ABIDE BY THE TERMS AND CONDITIONS OF THE QUOTATION AS PER ATTACHED SHEET TO THIS SCHEDULE .

Signature of the Tenderer
With seal and date

INTERNATIONAL INDIAN SCHOOL - JEDDAH

UNDER THE PATRONAGE OF EMBASSY OF INDIA, RIYADH
AND AFFILIATED TO CENTRAL BOARD OF SECONDARY EDUCATION, NEW DELHI - INDIA
MEMBER, COUNCIL OF C.B.S.E. SCHOOL IN GULF
AFFILIATION NO. 5730001, SCHOOL CODE - 90072
MINISTRY OF EDUCATION - K.S.A - LICENCE NO. 045 / J, C.C.No. 136593
P.O. Box 14861 JEDDAH 21434, SAUDI ARABIA
Boys' Section - Tel. +966 12 6751536 / 6711934 / 6712097
Girls' Section - Tel. +966 12 6721607 / 6718345
Girls' Section I & II - Tel. +966 12 6737752, KG-SECTION - Tel. +966 12 6747737



المدرسة الهندية العالمية - جدة

تحت رعاية سفارة الهند، الرياض
وتابعة للمجلس المركزي للتعليم الثانوي، نيودلهي - الهند
عضو مجلس C.B.S.E. مدرسة في الخليج
الانتماء رقم. ٥٧٣٠٠٠١ رمز المدرسة - ٩٠٠٧٢
وزارة التعليم - ترخيص رقم - ج/٠٤٥، رقم العضوية: ١٣٦٥٩٣
ص.ب: ١٤٨٦١ جدة ٢١٤٣٤، المملكة العربية السعودية
ت: قسم البنين: +٩٦٦ ١٢ ٦٧٥١٥٣٦ / ٦٧١١٩٣٤ / ٦٧١٢٠٩٧
ت: قسم البنات: +٩٦٦ ١٢ ٦٧٢١٦٠٧ / ٦٧١٨٣٤٥
ت: قسم البنات للصف الأول والثاني: +٩٦٦ ١٢ ٦٧٣٧٥٢، روضة وتمهيدي: +٩٦٦ ١٢ ٦٧٤٧٧٣٧

TENDER FORM FOR THE SUPPLY OF NEW SCHOOL FURNITURE AND REPAIR OF THE OLD CLASS ROOM FURNITURE.

PART - I

INSTRUCTIONS FOR TENDERER

1. International Indian school ,Jeddah is senior secondary school affiliated to CBSE run under the patronage of Embassy of India.
2. Distributors / Wholesalers / authorized dealers / Stockiest / manufacturers having sound financial position may only submit the tender form.
3. The detailed specifications of materials proposed to be purchased for the school are provided in Appendix- A. The tenderer should quote for all the items mentioned in Appendix "A" neatly and correctly.
4. The tender should be submitted along with **Earnest Money Deposit (EMD) of Rs.2000/- (SAR TWO Thousand only) in the form of Demand Draft/Cheque in favour of IIS Jeddah payable at Jeddah**, failing which the tender will be summarily rejected.
5. If the tender is not accepted by the IISJ, the EMD will be refunded without any interest at the earliest.
6. The tenderer should enter into an agreement indicating their adherences to all the terms and conditions of tender as mentioned in the tender form.
7. The following documents may be enclosed along with the tender
 - I. Certificate of VAT No. issued by Govt. Authority.
 - II. Registration Certificate of business firm issued by competent authority.
8. The sealed tenders complete in all respects must reach " The Principal International Indian school,Jeddah on or before **12.07.2023 sharp by 11.00 AM**. School will not be responsible for delayed tender.
9. Rates of the successful bidder will be valid up to **July 2024** from the date of acceptance of his tender.
10. Terms and conditions other than those mentioned herein after will not be accepted.
11. No rate will be accepted over and above the MRP, hence it may be ensured that rates quoted by firms are below MRP and maximum discount is offered on MRP.
12. Various scheme of discount and free items offered by the manufacturer/distributor has to be extended to the school.
13. Any dispute in this process would subject to the Court Jurisdiction of IIS Jeddah.



INTERNATIONAL INDIAN SCHOOL - JEDDAH

UNDER THE PATRONAGE OF EMBASSY OF INDIA , RIYADH
AND AFFILIATED TO CENTRAL BOARD OF SECONDARY EDUCATION, NEW DELHI - INDIA
MEMBER, COUNCIL OF C.B.S.E. SCHOOL IN GULF
AFFILIATION NO. 5730001, SCHOOL CODE - 90072
MINISTRY OF EDUCATION - K.S.A - LICENCE NO. 045 / J, C.C.No. 136593
P.O. Box 14861 JEDDAH 21434, SAUDI ARABIA
Boys' Section - Tel. +966 12 6751536 / 6711934 / 6712097
Girls' Section - Tel. +966 12 6721607 / 6718345
Girls' Section I & II - Tel. +966 12 6737752, KG-SECTION - Tel. +966 12 6747737



المدرسة الهندية العالمية - جدة

تحت رعاية سفارة الهند ، الرياض
وتابعة للمجلس المركزي للتعليم الثانوي ، نيودلهي - الهند
عضو مجلس C.B.S.E. مدرسة في الخليج
الانتماء رقم. ٥٧٣٠٠٠١ رمز المدرسة - ٩٠٠٧٢
وزارة التعليم - ترخيص رقم - ج/٠٤٥، رقم العضوية: ١٣٦٥٩٣
ص.ب: ١٤٨٦١ جدة ٢١٤٣٤، المملكة العربية السعودية
ت: قسم البنين: +٩٦٦ ١٢ ٦٧٥١٥٣٦ / ٦٧١١٩٣٤ / ٦٧٢٠٩٧
ت: قسم البنات: +٩٦٦ ١٢ ٦٧٢١٦٠٧ / ٦٧١٨٣٤٥
ت: قسم البنات للصف الأول والثاني: +٩٦٦ ١٢ ٦٧٣٧٥٢، روضة وتمهيدي - ٩٦٦ ١٢ ٦٧٧٧٣٧

PART II

TERMS AND CONDITION OF THE CONTRACT

1. The prices should be quoted separately for each item given in the Appendix "A" inclusive of charges such as packing, forwarding, freight, Octroi and excise duty etc. as applicable in various states. The prices must be quoted in the form given in Appendix "A" only, no separate form will be accepted. However if space provided in the Appendix "A" is not sufficient a separate sheet in the same format can be submitted duly indicating the details.
2. No Brand other than the brand specified in Appendix A will be accepted.
3. **The tender form must accompany samples of items free of charge for verification, failing which the School Managing Committee may reject the tender.**
4. The successful bidders are required to supply the items mentioned in supply orders within the stipulated period short and late supply will not be accepted.
5. The Chairman of the committee reserves the right to reject any items if found unsuitable and or not confirming with the approved specifications. The rejected items, if any shall have to be taken back and replaced at the cost of the suppliers. No payment will be made for the rejected items.
6. The amount of security deposit may be retained by the school for a period of six month and the same shall be refunded on satisfactory supply and repair of items from the date of completion of job/supplies. No interest will be paid on the security deposit retained by the school
7. The successful tenderer should deposit an amount equal to ten percentage (5 %) of the contract values, immediately after signing an agreement for supply and repair of the goods. This should be in the form of demand draft /cheque of a Bank in favor of International Indian school, Jeddah.
8. The proceeds of the security deposits shall be payable to the purchaser as compensation for any loss resulting from the supplier's failure to complete its obligation under the contract, if required.
9. Tenderer must quote rate for the quantity for all or one items as mentioned in Appendix "A" failing which the tender can be rejected.
10. There should not be any overwriting or correction in the tender. If figure is to be amended it should be neatly scored out, the revised figure written above and the same attested with full signature and date. In the absence of attested signature the tender is liable to be rejected.
11. Goods are required to be delivered FOR at the school campus. Tenderers are requested to quote accordingly, failing which, Offer will be rejected.

Contd...3



INTERNATIONAL INDIAN SCHOOL - JEDDAH

UNDER THE PATRONAGE OF EMBASSY OF INDIA , RIYADH
AND AFFILIATED TO CENTRAL BOARD OF SECONDARY EDUCATION, NEW DELHI - INDIA
MEMBER, COUNCIL OF C.B.S.E. SCHOOL IN GULF
AFFILIATION NO. 5730001, SCHOOL CODE - 90072
MINISTRY OF EDUCATION - K.S.A - LICENCE NO. 045 / J, C.C.No. 136593
P.O. Box 14861 JEDDAH 21434, SAUDI ARABIA
Boys' Section - Tel. +966 12 6751536 / 6711934 / 6712097
Girls' Section - Tel. +966 12 6721607 / 6718345
Girls' Section I & II - Tel. +966 12 6737752, KG-SECTION - Tel. +966 12 6747737



المدرسة الهندية العالمية - جدة

تحت رعاية سفارة الهند ، الرياض
وتابعة للمجلس المركزي للتعليم الثانوي ، نيودلهي - الهند
عضو مجلس C.B.S.E. مدرسة في الخليج
الانتماء رقم. ٥٧٣٠٠٠١ رمز المدرسة - ٩٠٠٧٢
وزارة التعليم - ترخيص رقم - ج/٠٤٥، رقم العضوية: ١٣٦٥٩٣
ص.ب: ١٤٨٦١ جدة ٢١٤٣٤، المملكة العربية السعودية
ت: قسم البنين: +٩٦٦ ١٢ ٦٧٥١٥٣٦ / +٩٦٦ ١٢ ٦٧١٩٣٤ / ٦٧١٢٠٩٧
ت: قسم البنات: +٩٦٦ ١٢ ٦٧٢١٦٠٧ / +٩٦٦ ١٢ ٦٧١٨٣٤٥
ت: قسم البنات للصف الأول والثاني: +٩٦٦ ١٢ ٦٧٣٧٥٢ / روضة وتمهيدي - +٩٦٦ ١٢ ٦٧٤٧٣٧٧

- 3 -

12. The undersigned does not bind himself to accept the lowest quotation and reserves the right to accept the quotation in whole or in part, i.e. with respect to all the articles mentioned in the attached statement or in respect of any one or more than one articles specified in the attached statement as he may decide.
13. In case the goods as per the supply order are not supplied within the stipulated period the items should be purchased from open market and the difference amount if any will be recovered from the contractor and the Security Deposit will be forfeited.
14. The quantity of articles indicated in the Appendix A may be increased or decreased at the discretion of the purchaser without assigning any reasons.
15. The Chairman of the committee reserves the right to accept or to reject any tender without assigning any reasons.
16. No rate will be accepted over and above the MRP, hence it may be ensured that rates quoted by firms are below MRP and maximum discount is offered on MRP.
17. Various scheme of discount and free items offered by the manufacturer/distributor has to be extended to the school
18. Any dispute in this process would subject to the Court Jurisdiction of the school

PRINCIPAL
IIS JEDDAH

All the above conditions are accepted by me / us.

Date : _____
Station : _____

Signature of the tenderer with
seal of the firm.

Name : _____

Address _____

Signature of witness

1. _____

Address _____



P.S. :- MEMORANDUM OF AGREEMENT IS TO BE SIGNED BY THE SUCCESSFUL BIDDER AND THE PRINCIPAL OF IIS JEDDAH FOR ACCEPTANCE OF ABOVE TERMS & CONDITIONS BY THE SUPPLIERS.