

# INTERNATIONAL INDIAN SCHOOL - JEDDAH

UNDER THE PATRONAGE OF EMBASSY OF INDIA, RIYADH  
AND AFFILIATED TO CENTRAL BOARD OF SECONDARY EDUCATION, NEW DELHI - INDIA  
MEMBER, COUNCIL OF C.B.S.E. SCHOOL IN GULF  
AFFILIATION NO. 5730001, SCHOOL CODE - 90072  
MINISTRY OF EDUCATION - K.S.A - LICENCE NO. 045 / J, C.C.No. 136593  
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# المدرسة الهندية العالمية - جدة

تحت رعاية سفارة الهند، الرياض  
وتابعة للمجلس المركزي للتعليم الثانوي، نيودلهي - الهند  
عضو مجلس C.B.S.E. مدرسة في الخليج  
الانتماء رقم. ٥٧٣٠٠٠١ رمز المدرسة - ٩٠٠٧٢  
وزارة التعليم - ترخيص رقم - ج/٤٥، رقم العضوية: ١٣٦٥٩٣  
ص.ب: ١٤٨٦١ جدة ٢١٤٣٤، المملكة العربية السعودية  
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## Circular

### (For Managing Committee Membership)

No. IISJ/PR/2022-23/01

Date: April 10, 2022

### Subject: Inviting Applications from Eligible Candidates for Membership of School Managing Committee

In continuation to this office Circular Nos. IISJ/PR/2021-22/50 dated February 3, 2022, IISJ/PR/2021-22/55 dated February 28, 2022 and IISJ/PR/2021-22/60, dated March 07, 2022 respectively, applications are invited from the parents for the membership of School Managing Committee subject to fulfilling the following criteria:

- Must be a parent of student(s) of IIS Jeddah for at least one year as per school records.
- To be eligible for the membership application, it is required that your ward must study in one of the classes other than grades XI and XII. The application of the parents whose wards are only in class XI & XII, will not be considered.
- He/ she must be a citizen of India who could devote sufficient time for the welfare of the school.
- Must hold a University degree (Regular mode) duly awarded by a recognized University and attested by competent authority in India / Embassy of India, Riyadh.**
- He/ she must be holding a responsible position in a reputed Organization/Company or he/she should be a professional working with any reputed institution.
- Non-working female candidates who possess a professional degree or a three-year graduation degree and a post-graduation degree of two-year duration can also apply.**
- He/ she should not be a school employee/ spouse of the school employee/ relative of the school employee/ member of another school committee/ former employee of the school.
- Must have a No Objection letter from his/ her employer/ sponsor in original, duly attested by Chamber of Commerce and Industry in which the sponsor should clearly mention that he/she is agree for the active participation of the candidate in Managing Committee meetings and that the candidate will be in a position to attend the meetings even at a short notice. In case, a candidate fails to procure NOC from his/her employer before the last date of submission of application, he/she may submit an undertaking that NOC will be submitted to the school within a period of one fortnight.
- Must produce a salary certificate issued by his/ her employer and attested by Chamber of Commerce in the region stating that the monthly salary is not less than SAR 8,000/-.
- He/ she should submit a brief note not exceeding 100 words explaining his/ her plans to ensure better education to the children of Indian community and all round progress of the school during his/her tenure.
- His/ her place of work and residence should be within the city where the school is situated.
- The profession of the applicant mentioned in his/her employment letter should be same as mentioned in his Iqama.

Candidates are requested to submit their detailed CV accompanied by duly filled in Nomination Form along with the required documents (original) in closed envelope to the office of Principal, IIS Jeddah on or before **Wednesday, April 20, 2022**.

The parents who have already submitted their Nomination Form need not submit again.

**NB: Point numbers 'H', 'I' & 'L' are not applicable to non-working females.**

#### To

- System Administrator with an instruction to upload on school portal

#### Copy to:

- School Observer (WR)
  - Higher Board
- For information



  
(Dr. Muzaffar Hassan)  
Principal